



**VISION:** We will be a vibrant, dependable and clean city where services are delivered innovatively and effectively.  
**MISSION:** To provide effective operations of the city through collaboration of members, management and staff.

**City Hall, Hamilton**  
**Infrastructure Committee**  
**13 February 2019**  
**10:00am**

- Present:** Councillor John Harvey, MBE, JP (Chair)  
Rt. Wor. Charles R. Gosling, JP  
Councillor George Scott, JP  
Councillor Nicholas Swan  
Councillor Henry Ming  
Councillor RoseAnn Edwards
- Staff:** Tanya Iris, Treasurer (Acting Secretary)  
Ian Hind, Senior Engineer  
Jessica Astwood, Event Project Manager  
Allison Tucker, Senior Events & Marketing Coordinator
- Apologies:** Patrick Cooper, City Engineer (Acting Secretary)

---

1. **Confirmation of Notice:**

The Acting Secretary confirmed that the notices for the minutes and the agenda were posted and sent out in accordance with the new meeting guidelines.

2. **Role of the Chairman:**

Councillor John Harvey, MBE, JP, acknowledged his role as Chair of the Committee.

3. **Open Meeting**

The Chairman called the meeting to order at 10:00 am.

4. **Apologies:**

The Acting Secretary confirmed that no apologies had been received.

5. **Public Participation/Presentation:**

6. **Correspondence:**

(i) **Memorandum from the Transport Control Department re Non-GP Vehicles Parking.** The Chairman said that a request had been received from the Director of the Transport Control Department, dated 23 January 2019, on behalf of the Government. The request would be for hanging parking vouchers to be issued to any Minister who had not been allocated a GP car. The hanging parking vouchers would be displayed in a Minister's private vehicle to enable them to park within the City limits without penalty. Currently there was only one Minister without a GP car. The Chairman said that Ministers should not be incumbered by parking restrictions anywhere in the City when they are on Government business.

Mayor, Charles Gosling joined the meeting at 10.05am.

The Chairman invited comments. Councillor Ming said he thought there was an abuse of parking throughout the City.

Councillor N. Swan joined the meeting at 10.07am.

The Mayor suggested that the request be declined. He said that whilst the COH is understanding of the request, the COH were constantly approached by Government Ministries for particular services. It would be the City ratepayers who effectively subsidise the Government's administration. He saw the COH's responsibility would be to meet with Government Ministries to discuss various issues, with a true accounting of services provided to and by both bodies.

The Chairman reiterated his previous comments for the Mayor and understood the Mayor's suggestion.

The Chairman invited comments on the Mayor's proposal. Councillor Ming, Councillor Swan and Councillor G. Scott fully supported the proposal.

**ACTION:** Write a response to the Transport Control Department's letter declining its request as it related to hanging parking vouchers for Ministers without a GP car. **(Acting Secretary - Treasurer)**

**ACTION:** Write a letter to invite Government Ministries to meet with the COH, on an annual or bi-annual basis, to discuss the various services provided to and by both bodies. **(Acting Secretary - Treasurer)**

(ii) **Letter from Mr. Mark D. Selley (Memorial Plaque) dated 22 January 2019.** Mr. Mark Selley is the grandson of Mr. Roy Selley who was a former Mayor of Hamilton. Mr. Mark Selley's father, Mr. Colin Selley, now deceased, was the former Director of Tourism, had a wish to ask the COH for a memorial for his father to be erected at City Hall. On behalf of his family, Mr. Mark Selley had written to the Mayor requesting that a memorial plaque for Mr. Roy Selley be considered.

Councillor Swan suggested a portrait which would hang alongside the portraits of former Mayors currently at City Hall. He said that it had previously been agreed to rotate the portraits. The Mayor suggested that rotation of the portraits should be done, say, every six (6) months and the next rotation could include the portrait of Mr. Selley.

The Mayor said that there had been other former mayors and notable people connected with the City, who had not been recognised. For example, it had been agreed many years ago for a plaque to recognise Mr. George Trott, the carpenter who produced the chandeliers. This needed to be done by the first week in May 2019.

**ACTION:** Rotation of the portraits of former Mayors would be implemented every six months. The first rotation would include Mr. Roy Selley. **(City Engineer)**

**ACTION:** Erect a memorial by the first week in May 2019 for Mr. George Trott, the carpenter who carved the chandeliers at City Hall. **(City Engineer)**

**ACTION:** Write a letter to Mr. Mark Selley to inform him that a plaque was not considered appropriate but that the portrait of his grandfather would be on display at City Hall in due course, as an In Memoriam. **(Acting Secretary - Treasurer)**

(iii) **Letter from Bermuda Diabetes Association (Blue Circle Walk signs) dated 6 February 2019.** The Chairman said that the Blue Circle was the universal symbol for diabetes created by the Internatinal Diabetes Federation and adopted by the United Nations.

**ACTION:** Respond to the Bermuda Diabetes Association's letter and arrange a meeting to discuss the implementation of the Blue Circle walk around the streets of Hamilton. **(Senior Engineer)**

7. **Minutes of Previous Meeting dated 16 January 2019**

(i) Councillor Edwards commented on:

**Page 6 of 6, Paragraph 12(vi), 2<sup>nd</sup> Sentence:** "She believed this to be due to the building "Down to Earth" and a wall obstructing the view of traffic looking left.", **should read:** "(vi) "She believed this to be due to the building "It's Only Natural" and a wall obstructing the view of traffic looking left."

(ii) Councillor Ming commented on:

**Page 6 of 6, Paragraph 12(vi), ACTION:** "A speed bump is to be installed on Princess Street near the junction with Angle Street. **(City Engineer).**", **should read:** "A speed bump is to be installed on Angle Street near the junction of Princess Street and Angle Street. **(City Engineer)**

**Proposed:** Councillor H. Ming

**Seconded:** Councillor R. Edwards

The Minutes were accepted as read with the amendments.

**8. Matters arising from the Previous Meeting dated 16 January 2019:**

(i) Write a follow up letter to the Disability Advisory Council, Ministry of Health, requesting a register of disabled persons, as it relates to disabled parking permits. **(City Engineer)** Action item had not been completed.

(ii) **A meeting is scheduled with Mr. Fowle next week to discuss the trees.** Action item completed.

**9. Status Update:**

(i) The Event Project Manager introduced the new Senior Events & Marketing Coordinator - Allison Tucker.

- **VIVID:** The launch of a new public art initiative called VIVID had been published. International proposals had been received.
- **Drive-In Movie:** 20 April 2019 - Bulls Head Car Park
- **24 May Parade:** COH presence

The Chairman suggested that Fort Hamilton be considered as a Movie venue.

(ii) **Take Note: Project Charters 2018:**

- **Works Depot Solar Panel installation:** Solar Panel installation on the roof had been completed at the south wing, with the north wing completed this week. The Senior Engineer said that the whole project should be finished in April. He said the roof would be accessible for the ribbon cutting ceremony.
- **Ewing Street Rock Cut Stabilization:** In coordination with Mr. Butler, an early evening meeting of residents was planned in the hall on Angle Street. The plans and reasons for the rock cut would be discussed. Council Members would be invited to attend the meeting. The Senior Engineer had drafted a letter to the residents who would be affected.

- **Car Park Barrier Systems at Cavendish and King Street Car Parks:** An RFP would be issued in due course for the installation of barrier systems at both car parks. The Senior Engineer said that he had several meetings with Island Trading as it relates to the entry/exit of Cavendish Car Park. As 75% of deliveries require tractor-trailers to enter the car park, a new entrance would be needed for the new barrier system. The current entrance would have a chain barrier with padlock which would be accessible by Island Trading for deliveries.

The Mayor said that a written agreement should be entered into with Island Trading, which detailed the terms for permission of the delivery vehicles to enter the car park. The Senior Engineer said that there had been a letter of agreement in effect for approximately 20 years which would be renewed. He said that the dock's schedule determined when deliveries could be made.

#### 10. Recommendations Approved by the Minister:

There were no Recommendations approved by the Minister.

#### 11. Recommendations for Review:

There were no Recommendations for Review.

#### 12. Any Other Business:

(i) **Meet with the Bermuda Triathlon Association to discuss the COH's sponsorship in detail.** Action item completed.

(ii) **Distribute wheelie bins to the buildings in the vicinity of Till's Hill and remove the large wheelie bins at the top of the hill. Notice of the ongoing City-wide plan is to be published.** Action item completed.

Councillor Ming said that in the event of trash being left at the site now, it would be the responsibility of residents and businesses to address complaints to the Government and/or the police. The Senior Engineer said that the broken police camera had now been replaced and was working. Options to monitor any further dumping of trash at the site were discussed.

Councillor Swan asked if there had been any feedback on the logistics of storing the wheelie bins at commercial buildings. The Senior Engineer said that they had been well received and accommodated. Councillor Edwards asked how distribution of wheelie bins would be done. The Senior Engineer said that all buildings would receive a hand delivered leaflet with explanation and application for a wheelie bin. The Chairman said that a similar method should be used to inform the public whenever a CCTV camera is installed.

**ACTION:** Distribute, by hand, information leaflets to the residents containing an explanation and application for wheelie bin distribution. **(Senior Engineer)**

The Mayor said that every business had edible waste which would attract vermin and he referred to the wide-spread outbreak at the end of last year. He said that businesses should be disposing this kind of waste in a responsible manner. It was envisaged that the wheelie bins would make all edible waste inaccessible to vermin.

Councillor Edwards referred to trash collection trucks which released some kind of liquid on the ground and there was a stench. The Senior Engineer said that the trash trucks were opened and washed thoroughly after each collection. The liquid may be residue water in the trucks which would spill out when the trucks were in operation.

**ACTION:** Investigate the liquid coming from trash trucks. **(Senior Engineer)**

(iii) **Inform the Bermuda Police Service that no additional parking spaces could be made available for dedicated police parking.** Action item completed.

(iv) The Infrastructure Committee would be invited to attend the proposed Public Presentation by the new Police Commissioner or his representative. This would be held at a Residents Advisory Committee meeting, date to be confirmed, as it relates to the strategy for policing in the City and ongoing issues. **(Acting Secretary - Treasurer)** The Executive Assistant said the meeting would be scheduled for week commencing 25 February 2019. Action item had not been completed.

(v) **Install a four (4) foot high chain link fence as it relates to the Ewing Street rock cut stabilization plan.** The Senior Engineer said this had been added to the plan and would be distributed to the Residents Advisory Committee. **(Senior Engineer)** Action item completed.

(vi) **Circulate a draft letter addressed to the Minister in response to the non-approval of the Sewage Treatment Project in the COH's 2019 Budget.** The Acting Secretary said that an email had been received by the Minister who would meet with stakeholders and Government. Action item completed.

(vii) A speed bump is to be installed on Princess Street near the junction with Angle Street. **(City Engineer)** The Senior Engineer said that the speed bump is to be installed on Angle Street, and not Princess Street, near the junction of Princess Street and Angle Street. Action item had not been completed.

(viii) Councillor Edwards said that there were no benches at Fort Hamilton near the flagpole. Also, there were no labels on the planting. The Senior Engineer said that a sign explaining the history of the Fort was displayed on the building near the entrance. **(Senior Engineer)**

13. **Motion to Move to Restricted Session.**

**Proposed:** Councillor H. Ming

**Seconded:** Councillor R. Edwards

The Public Session closed at 10.58 am.